

# **Question 4 (Legislator Brew)**

## **Quarter 1**



























Action Table

Year	Qtr	#	%	Met	Indiv	Action / Deliverable / Measurement
2023	1	1	1.50	no	0	<p><b>Action:</b> PROJECT MGMT: Assess capacity and secure buy-in with three NCP Anchor Agency &amp; NCP partner agencies  <b>Deliverable:</b> Meet with Anchor Agency Leadership, obtain signed MOUs or sub-contractor agreements as required  <b>Measurement:</b> Funded partners' consent to participation defined, understood and buy-in agreement reached  <b>Admin Notes:</b> 6/5/23: Buy in from all anchor agencies. All decided to stay and remain anchor agencies. All have submitted first invoices for March and April.  <b>Comments:</b> The contract between CRC and the County was not yet signed, and we needed clarification on what was required from the NCP partners in terms of a contract and/or MOU. Once we received clarification, we moved forward developing the MOUs, which were signed in Q2.</p> <p>The Research Partner (OTG) developed the capacity assessment tool during this time, but the assessments were not completed until Q2.  <a href="#">View Edit</a></p>
		2	0.25	yes	0	<p><b>Action:</b> PROJECT MGMT: NCP Planning &amp; Progress Discussions  <b>Deliverable:</b> NCP Project Team Meetings held regularly  <b>Measurement:</b> NCP Project Team acknowledges, reviews, acts upon and is accountable for all NCP deliverables and expectations  <b>Admin Notes:</b> 6/5/23: Team meets every Friday and with the partners every other month. Starting 7/4 they will invite the Executive Directors every other week.  <b>Comments:</b> The planning team met every Friday. Planning Team members include: Jocelyn Basley (C3 Consultancy), Andy Carey (MC Collaborative), Janelle Duda-Banwar (On The Ground Research), Tina Paradiso (Community Resource Collaborative), and Carmen Allen (Beyond The Sanctuary).                      We have meeting minutes as back up if needed.  <a href="#">View Edit</a></p>
		3	0.50	no	0	<p><b>Action:</b> FISCAL REPORTING: Timely execution of County's contractual/grant agreement requirement and documentation  <b>Deliverable:</b> County's contract documentation completed, signed and executed as required; existing partner fiscal processes identified  <b>Measurement:</b> Signed grant agreement and/or contract in place for each funded partner agency (sub-contractors)  <b>Admin Notes:</b> 6/5/23: All 12 subcontracts have been issued but not all have been received. A few of the smaller agencies are still outstanding. Missing Baden Street- will likely receive it this week.</p>

					<p><b>Comments:</b> The contract between CRC and the County was not signed because we were waiting on the County to review and approve the documents. During this time, CRC (our fiscal sponsor) had to purchase an additional insurance policy, which took some time to get completed.</p> <p style="text-align: center;"><a href="#">View</a> <a href="#">Edit</a></p>
4	0.25	yes	71	<p><b>Action:</b> NEIGHBORHOOD OUTREACH: Continue NCP neighborhood engagement walks (NW, SW, NE)</p> <p><b>Deliverable:</b> at least two (2) NCP neighborhood engagement walks conducted monthly</p> <p><b>Measurement:</b> Residents' needs identified and addressed; referrals/transitions completed, feedback received via NCP neighborhood engagement walks completed each month in NW, SW and NE NCP areas; NCP areas defined as: NW - census tracts: 40, 41, 2, and 96.05; NE - census tracts: 50, 52, 7, 13, and 92; SW - census tracts: 27, 64, 65, and 66. Expected contact/reach 135 residents.</p> <p><b>Admin Notes:</b> 6/5/23: Every week they are doing a walk on Tuesday, Wednesday and Thursday. Have been doing those consistently every week. Friday is the full City walk.</p> <p><b>Comments:</b> Even though the contract was not yet executed, MC Collaborative conducted walking street outreach in partnership with the three NCP quadrants during the month of March. Our performance measure was 135 residents for the entire quarter, but we were able to engage 71 unique individuals in just the month of March. Walking outreach was conducted one day/week in each of the NCP quadrants, for a total of three days/week of walking outreach conducted for NCP.</p>	